



Main Office
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JOB OPPORTUNITY
HART HUB, CASE MANAGER, FULL-TIME (SMITHS FALLS/ BROCKVILLE)
COMPETITION # 2026-35

Please submit a cover letter and resume referencing the competition # to:
CAREERS@LLGAMH.ca

Salary Range: \$32.59/hour - \$34.63/hour
Location: Smiths Falls and Brockville (Smiths Falls 80% - Brockville 20%)
Job Type: Permanent Full-Time
Shifts: Monday to Friday, Days (a compressed work week is not an option)
Reports to: Clinical Manager

The Case Manager plays a central role within the HART Hub, providing comprehensive, client-centered support to individuals accessing housing, recovery and related social services. This position involves assessing client needs, coordinating multidisciplinary care and ensuring continuity of support across community, clinical, and housing partners. Working within a collaborative and trauma-informed framework, the Case Manager helps clients navigate complex systems, access appropriate resources, and build the skills and stability needed for long-term recovery and well-being.

Responsibilities and Duties:

- Establish a therapeutic relationship which is client-centered and based on a partnership.
- Help individuals with severe and persistent mental illness and/or addiction to achieve their highest level of functionality possible in the least restrictive setting.
- Provide interventions that coordinate client services in a fragmented addiction and mental health system.
- Maintain a constant and ongoing support for clients even when their needs and use of services change.
- Work with the client to develop a strategy/plan to reduce the client's risk of experiencing a mental health crisis, including what actions by who and when, if client does experience a crisis/challenge in their recovery process.
- Maintain accurate and up-to-date client files as per client management software so that the information is current for anyone needing to access information on the client.
- Work with client to increase personal skills both internal and external to assist in symptom management and facilitate recovery process.

www.llgamh.ca

Main Office
25 Front Ave. W
Brockville, ON
K6V 4J2

Delta
18 King St.
Delta, ON
K0E 1G0

Gananoque
23 Mill St.
Gananoque, ON
K7G 2L5

Kemptville
2671 Concession Rd.
Kemptville, ON
K0G 1J0

Prescott
2652 County Rd. 2
Prescott, ON
K0E 1T0

Smiths Falls
179 Elmsley St. N.
Smiths Falls, ON
K7A 2H8

Qualifications:

Education, Training and Experience:

- Graduation from a recognized post-secondary institution with a minimum two-year diploma in a relevant, health-related discipline of study; University degree preferred.
- Two years' experience working in Mental Health and Addiction.
- Current First Aid and CPR Certification required.
- Course/workshop in concurrent disorders or equivalent (SMART Recovery Facilitator Training) preferred.
- Certified Psychosocial Recovery Practitioner (CPRRP) designation preferred.
- Workshop in Motivational Interviewing preferred.
- Demonstrated crisis intervention skills/experience and ability to respond to crisis situations as they arise.
- A valid Ontario Driver's Licence, access to a vehicle, and vehicle insurance with a minimum of \$2,000,000 liability.

Skills and Abilities:

- Ability to work independently and also as part of a multi-disciplinary team.
- Effective communication, interpersonal, and conflict resolution skills.
- Strong problem-solving abilities.
- A high level of independent decision making skills.
- Requires analytical skills to gather and disseminate data from different sources.
- Ability to adapt to changing environments and manage time effectively; Willingness to be flexible and facilitate change.
- An understanding of the Recovery Philosophy and application of same in client goal planning and direct service.
- Average to above-average computer and keyboarding skills.
- Satisfactory Vulnerable Sector police records check required.
- Ability to work within Mental Health Act, Occupational Health & Safety Act, Ministry of Health and Long-Term Care guidelines, Psychosocial Rehabilitation Practitioner's Code of Ethics, Best Practices, LLGAMH program standards.

Posting Date: May 1, 2026

Closing Date: May 7, 2026

Internal applicants will be considered before external applicants. We thank all applicants for their expressed interest; however, only applicants selected for an interview will be contacted.