

**JOB OPPORTUNITY**  
**CASE MANAGER – SUBSTANCE USE (DAY AND EVENING TREATMENT PROGRAM)**  
**– KEMPTVILLE**  
**PERMANENT FULL-TIME**  
**COMPETITION #2026-51**

Please submit a cover letter and resume referencing the competition # to:

[CAREERS@LLGAMH.ca](mailto:CAREERS@LLGAMH.ca)

**Salary Range:** \$32.59/hour - \$34.63/hour  
**Location:** Kemptville  
**Job Type:** Full-time (37.5 hours/week)  
**Shifts:** Monday to Friday (8 a.m. – 4:30 pm)  
**Reports to:** Clinical Manager

The substance use Case Manager works within a multidisciplinary team to provide client-centered service that enables clients and their caregivers to achieve their highest level of functioning and independence consistent with their values, priorities, capabilities, and preferences for care. The case manager will work to provide individual and group-based services grounded in harm reduction, recovery, and life skills. Any ongoing assessment process and the collaborative identification of changing needs and optimum outcomes will be a critical part of the substance use Case Manager role. Also, by mobilizing and integrating formal and informal support networks the substance use Case Manager will deliver services to clients that will also ensure the fiscally responsible use of appropriate resources to achieve the desired outcomes for clients.

**Responsibilities and Duties:**

- Providing case work services to clients attending the Substance Use Day and Evening Treatment.
- Liaising with case managers in other LLGAMH programs as well as community partner agencies to ensure seamless transitions between services.
- Establishing a therapeutic relationship which is client-centered and based on a partnership.
- Helping individuals with severe and persistent substance use and mental illness to achieve their highest level of functionality possible in the least restrictive setting.
- Providing interventions that coordinate client services in a fragmented addiction and mental health system.

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[www.llgamh.ca](http://www.llgamh.ca)

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|---|--|--|--|--|---|
| Main Office<br>25 Front Ave. W<br>Brockville, ON<br>K6V 4J2 | Delta<br>18 King St.<br>Delta, ON<br>K0E 1G0 | Gananoque<br>23 Mill St.<br>Gananoque, ON<br>K7G 2L5 | Kemptville<br>2671 Concession Rd.<br>Kemptville, ON<br>K0G 1J0 | Prescott<br>2652 County Rd. 2<br>Prescott, ON<br>K0E 1T0 | Smiths Falls<br>179 Elmsley St. N.<br>Smiths Falls, ON<br>K7A 2H8 |
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- Remaining a constant and ongoing support for clients even when their needs and use of services change.
- Work with the client to develop a strategy/plan to reduce the client’s risk of experiencing mental health crisis, including what actions by who and when, if client does experience a crisis/challenge in their recovery process.
- Maintain accurate and up-to-date client files.
- Work with client to increase personal skills both internal and external to assist in symptom management and facilitate recovery process.
- Provide outreach to increase access to the Substance Use Day and Evening Drop In Treatment to those within LLG impacted by substance use.
- Provide psychoeducational groups for substance use recovery.

**Qualifications:**

**Education, Training and Experience:**

- Graduation from a recognized post-secondary institution in a relevant, health-related discipline of study; University degree preferred.
- Certificate in Addictions and/or Psychosocial Rehabilitation (PSR) will be considered an asset.
- 3-5 years’ experience in a social service agency with at least 3 years spent in adult mental health and addictions.
- Completion of specialized training/course(s) in supporting individuals who are substance using/dependent preferred.
- Additional training in harm reduction considered is an asset.
- Current First Aid and CPR Certification.

**Skills and Abilities:**

- Knowledge of Mental Health Act, Occupational Health & Safety Act, Ministry of Health and Long-Term Care guidelines, PSR Code of Ethics.
- Skilled in group facilitation grounded in evidence-based programming appropriate for this population.
- An understanding of the Recovery Philosophy and application of same in client goal planning and direct service.
- Ability to work independently and interdependently.
- A clear understanding of and ability to demonstrate professional ethics, boundaries, and judgement.

- Effective communication, interpersonal, and conflict resolution skills.
- Requires analytical skills to gather and disseminate data from different sources.
- A high level of independent decision making skills.
- Ability to adapt to changing environments.
- Ability to manage time effectively.
- Proficient in Microsoft Office Suite applications and average computer and keyboarding skills.
- Satisfactory Vulnerable Sector Criminal Reference Check.
- A valid Ontario Driver's Licence, insurance and access to a vehicle with a minimum \$2,000,000 vehicle liability insurance.

Posting Date: May 13, 2026

Closing Date: May 19, 2026

*Internal applicants will be considered before external applicants. We thank all applicants for their expressed interest; however, only applicants selected for an interview will be contacted.*

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